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## **PRESIDENT'S MESSAGE**

*Robert P. Miltenberger, CHP*  
*President, American Academy of Health Physics*

As I take on the responsibilities of President of the American Academy of Health Physics (AAHP), I want to express my appreciation to and respect for the Past President, Edgar Bailey, and his predecessor Ray Johnson. It has been my distinct pleasure to serve with them on the Executive Committee of the AAHP this past year.

I look forward to working with President-Elect Kent Lambert and the other officers and members of the Executive Committee as well as the Chairs of each of the AAHP committees and the officers and members of the American Board of Health Physics (ABHP) in the coming year.

As stated by other past presidents, we have a sound infrastructure that allows us to focus on some key elements of the strategic plan. There are several areas that I hope we can focus on this year. The first is the issue of professional integrity. Edgar Bailey will be developing the AAHP special session in Indianapolis this summer on the issue of professional integrity and ethics. I hope to work with Edgar Bailey on this topic. Resolving or co-existing in the presence of differing opinion is a constant issue for professional societies. Differences of opinion are how the society members develop critical thinking and learn new information. Hopefully, this summer's session will provide us insight on ways to respect and challenge each other in the presence of this kind of "conflict". A second topic will be continuing the effort at title protection. Recently, our Title Protection Committee was successful at convincing The Joint Commission to include the professional title of Health Physicist in their regulations thus allowing us to continue doing activities that we have done for years in the hospital setting. More attempts to erode our impact can be expected in the future as organizations strive to carve out their space in the health and safety arena. Third, I will be participating in working group composed of ANS, HPS, NRC, utility, communications and risk educators in an effort to develop different ways of communicating radiation risk to the public. The first meeting of this group was at the end of this year's HPS mid-year meeting. Fourth in early February, the AAHP Executive Committee authorized revision to the number of credits that could be attained in each of the groups used for certification renewal. This action was needed to assure that we maintained CESB accreditation at the end of 2015. While the revision was approved and is now published on our web page for use by CHPs seeking renewal of their certification, we will need to continue evaluating the impact of this revision to assure that the CEUs awarded for each activity remain fair and equitable. Finally,



the AAHP and ABHP will be working with the Department of Health and Human Services to allow the ABHP to be one of the credentialing organizations that Radiological Analytical Laboratory Directors can list so that they can be recognized as a laboratory capable of analyzing high impact bioassay samples in the event of a national disaster. Currently the ABHP is not listed as such an organization that can be used.

You can help in addressing these key topics by notifying the Executive Committee when you become aware of state or federal regulations that are being promulgated which infringe on our ability to do work as CHPs or by volunteering to serve or assist on one of the many fine committees that always are looking for volunteers.

I am looking forward to serving the Academy membership and goals for 2015. Please feel free to contact me with any concerns or ideas on how we might accomplish these goals.

*We need your help! The Professional Development Committee is looking for interesting pictures of Certified Health Physicists at work to post in our AAHP booth for the Annual Meeting. The pictures we have now are old and need to be updated. Please send pictures, with captions describing the activities to Jan Johnson, PDC Chair, at [janetj@sopris.net](mailto:janetj@sopris.net). Please also include the names of the individuals in the pictures in case we need permission to use them. Thanks for your help.*

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**AMERICAN ACADEMY OF HEALTH PHYSICS  
EXECUTIVE COMMITTEE**

Minutes of February 1, 2015  
Norfolk, VA

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**1.0 Call to Order**

The meeting of the Executive Committee (EC) of the American Academy of Health Physics was called to order on February 1, 2015, in Norfolk, Virginia by President Bailey at 9:00 AM.

**2.0 Welcome to Members and Guests**

**AAHP Position or Affiliation:**

Ed Bailey – President

Robert Miltenberger – President-Elect

Ray Johnson – Past President

Alex Boerner – Treasurer/Finance Committee Chair

Alan Jackson – Secretary

Louise Buker – Director

Kyle Kleinhans – Parliamentarian/Director/CHP Newsletter editor

Pat LaFrate – ABHP Chair

Tim Taulbee – Professional Standards & Ethics Committee Chair  
 Nancy Johnson – Secretariat-Program Director/AAHP Executive Secretary  
 Kent Lambert – President-Elect Designate  
 Jeff Brunette (Telephone) – Past Secretary/Director  
 Andy Miller – HPS Liaison  
 James Willison – Continuing Education Committee Chair/Assistant Webmaster  
 Earl Fordham – CRCPD Chair  
 Maya Keller – Outgoing Professional Development Committee Chair  
 Jim Stafford – Incoming Director  
 Steven Brown – Treasurer-Elect  
 Vicki Morris (Telephone) – Title Protection Outgoing Chair  
 Steve Frey (Telephone) – Title Protection Incoming Chair

### **3.0 Discussion and Approval of Agenda**

Ed asked if there were any additions or deletions to the agenda and the following issues were raised:  
 Kent asked to add a new item “IRPA Working Group on Qualifications” This was added as new item 12.4.  
 Add new item for the Executive Session to discuss the non-excused absences of a Director.

### **4.0 Approval of July 2014 Meeting Minutes**

Ed asked if there were any additions or deletions to the minutes. Nancy noted a correction was needed in the motion in section 11.4 on page 16 of the minutes. It was not a motion by Burk but by Miltenberger instead. Alan indicated he would correct the minutes. Secretary’s note: This correction was completed.

### **5.0 Reports of 2014 Officers**

Ed asked Ray if we typically receive all of the reports and defer making motions regarding the reports until all of the reports have been discussed. Ray confirmed that this was the usual process.

#### **5.1 President (Ed Bailey)**

Ed described highlights of his report, which was e-mailed to EC members, as follows:

- ✓ Ed noted that he participated in the Executive Committee meeting, awards luncheon, and the annual open meeting of the Academy in Baton Rouge.
- ✓ Ed presented at IRPA North American Workshop on the Ethical Dimensions of Radiological Protection. His presentation was “The Standards for Professional Responsibilities of Certified Health Physicists” which is based on our bylaws regarding professional responsibilities.
- ✓ With assistance of Nancy prepared a letter sent to each member of the AAHP regarding the 2014 maintenance fee statement and urged members to volunteer.
- ✓ With Nora Nicholson established a joint AAHP/ABHP *ad hoc* committee to investigate Possible Alternatives for Continuing Accreditation of the ABHP.
- ✓ With Nora Nicholson established a joint AAHP/ABHP *ad hoc* committee on Implementation of the CESB

changes to Continuing Education Requirements.

- ✓ Made an annual donation to NCRP per common practice.
- ✓ Reported that Victoria Morris was working productively to ensure that the Clinical Laboratories Improvement Amendments (CLIA) for laboratory directors included ABHP on the list of approved certifying bodies which is important for bioassay programs.
- ✓ Filed comments with the help of Nora Nicholson on behalf of AAHP with the NRC regarding changes to 10 CFR 35.
- ✓ Received an incomplete complaint alleging misconduct by six CHPs. He notified the complainant of the deficiencies and obtained appropriately complete information. Ed determined the complaint was not a violation of Section 11 but rather involved legitimate differences in professional opinion instead. Discussion ensued regarding making the complaint process available to the general public.
- ✓ Ed noted that the Joint Commission delayed implementation of the proposed standards “Revised Requirements for Diagnostic Imaging Services” perhaps due to work by Vicki and others in the Academy. Ed indicated a strong commitment to ensure that CHPs be considered qualified for shielding designs, radiation surveys, and other traditional medical health physics tasks. Ed observed that during the part F meeting of the CRCPD the term “Qualified Medical Physicist (QMP)” was broadly used and the term “CHP” was poorly understood by The Joint Commission (TJC) to ensure that Health Physicists are recognized as qualified for doing traditional tasks such as shielding assessments.
- ✓ Ed described progress toward his AAHP Special Session on Professional Ethics for the 60<sup>th</sup> Annual Meeting in Indianapolis.
- ✓ Ed thanked Nancy for her great support throughout the year.

## **5.2 President-Elect (Robert Miltenberger)**

Bob described highlights of his report, found in the meeting packet, which are as follows:

- ✓ Bob described the changes in appointments which were in the meeting packet.
- ✓ Bob thanked Vicki for her fine efforts with CLIA and the Joint Commission to protect the livelihood of CHPs.
- ✓ Dale Thomas had to step down as chair of the Nominating Committee and identified Earl Fordham as a replacement subject to EC approval.
- ✓ Notified appointees of their positions, albeit relatively late.

## **5.3 Past President (Ray Johnson)**

Ray noted that his primary duty was chairing his special session which was entitled “New Frontiers in Radiation Risk Communication”. He had about 100 attendees even though there were seven other concurrent technical sessions. Steven Becker co-chaired the session. Ray was happy to note that Fred Mettler identified 5 of the session speakers as giants in the field. Ray noted that this was time consuming but also quite rewarding. Jim pointed out that these presentations are posted on the website. Ray pointed out this day caps 6 years of service on this board. Ed thanked Ray for his fine efforts over the years.

## **5.4 Secretary (Alan Jackson)**

Alan summarized his report which was not in the packet but distributed to members prior to the meeting. The minutes were Executive and Business Meeting Minutes were produced and submitted to the Kyle for inclusion in the CHP News. Alan recorded summary minutes regarding an anonymous complaint. Alan did not make any changes to the GTTK documents.

Alan noted that the minutes regarding the complaint discussed during the teleconference call were limited to the conclusions. Bob noted the damage that can result to reputations when details of these complaints get distributed. Discussion ensued as to where these records get discussed and kept. Maya noted that the absence of these records may lead to problems. Additional discussions of this matter are more appropriately taken up in the Executive

Session.

### 5.5 Treasurer (Alex Boerner)

Alex noted that information related to his activities can be found in three locations in the meeting packet. Alex discussed the significant revisions to the SOPs 2.4.1, 2.4.2, and 2.4.3 as described in the packet. Alex noted the revision to section 2.4.2 allowed the financial manager the flexibility to increase in the amount of alternative investments. He noted that as of December 31, 2014 our investments totaled \$790,609 a gain of \$10,782 since May 31, 2014. Alex described our investments as conservative making them less volatile. Alex expects lower highs than the market but also lows that are not as deep. Alex described his responsibility to quarterly rank investments and assign “red”, “yellow”, or “green” scores compared with the S&P 500. When too many “red” scores result it requires him to hold formal meetings which have not been required during his term. Kent asked if the change in investment strategy has led to poor recent results. Alex noted that this flexibility was for severe market distress and has not been activated. While 50% is allowed under the SOP Alex directed Neal to use only up to 30% for the time being. A question was raised “Compliance with AAHP Investment Policy”. A temporary deviation due to payments for AAHP course registrations (\$23,650) and the AAHP luncheon (\$790) was noted.

### 5.6 Parliamentarian (Kyle Kleinhans)

Kyle reported that action item 10.1.7 regarding posting SOP 6.2.14 on the website was impossible as there is no indication that SOP 6.2.14 exists. Thus action item 10.1.7 will be eliminated. Action item 10.1.8 to develop a secure storage location of EC minutes was completed with Jeff Brunette closing the item. Kyle noted this is only available to the current president, parliamentarian and webmaster. Finally action item 11.8 to revise SOP 1.1.2 as 1.3.1 which was completed closing this item. Kyle proposed a new business item “review ABHP Academic Requirement Proposal”. Kyle also updated SOP 6.2.7 to reflect the secure storage location for the EC minutes. Kyle noted his term is expiring at this meeting leaving the parliamentarian position vacant.

## 6.0 Installation of New Officers

### 6.1 New Officers

The new officers ascend at this point. They current list of officers is as follows:

- President: Robert Miltenberger
- President-Elect: Kent Lambert
- Past President: Edgar Bailey
- Secretary: Alan Jackson (continuing)
- Treasurer: Steven Brown
- Director & Past Treasurer: Alex Boerner
- Director & Parliamentarian: Jim Stafford
- Director: Kyle Kleinhans
- Director: Louise Buker (continuing)
- ABHP Chair: Pat LaFrate (*Ex officio*)

## 7.0 Committee Correspondence and Reports

### 7.1 Appeals Committee (Sarah Hoover/Janet Johnson)

There is no report to the committee to review largely due to the very recent leadership change.

**7.2 Continuing Education Committee (Jim Willison)**

Jim described that the report as fairly typical. Jim reported dispositioning 160 requests for evaluation and has no backlog. Jim prepared a draft revision to SOP 2.2.2. He indicated that no changes were needed for SOP 6.1.2 and 6.1.10. The committee arranged 2 AAHP courses for this meeting (22 attendees total which is decent showing). There are two classes that have been set for Indianapolis meeting. One will cover WIPP and the second will cover Radiological Environmental Aspects. More courses are being sought. Kyle noted that Alan is listed on the committee contrary to by-laws. Alan noted that he really hasn't done any work in some time. In any case Alan will not be listed on this committee. The membership will be updated by Kent.

**7.3 Exam Site Selection Committee (Todd Baker/Anthony Williams)**

Bob noted the requested appointments were made last week allowing the committee to work. Bob also noted the letters of appreciation need to be sent. Nancy reported that she can prepare a list of proctors. Bob promised to send the letters out via e-mail. The question arose as to whose responsibility it is to perform various president tasks and when. Maya noted that a flow chart of the process in the GTTK document may help and Bob asked her to prepare the same and she agreed to the task.

**7.4 Finance Committee (Alex Boerner)**

Alex indicated his report was incorporated into the Treasurer's report which was already discussed in the minutes. Alex noted that preparation for the May finance meeting will begin following the meeting. This year the committee will be the past treasurer (Alex), current treasurer (Steve), and Pat LaFrate. The following year the past-Secretary will serve (Alan) and Alex will drop off.

**7.5 Nominating Committee (Dale Thomas)**

The report was found in the meeting packet. Kyle asked if he should leave during this and he was encouraged to stay as the nominations were already made. Bob noted that there is a very good group of nominees. The nominating committee also prepared a list of potential nominees for the future.

**7.6 Professional Development Committee (Maya Keller / Janet Johnson)**

There is no report for this committee.

**7.7 Professional Standards & Ethics Committee (Tim Taulbee)**

The report was provided to members at the meeting. There were no allegations of violations of the standards for professional responsibility for Certified Health Physicists. The Joyce B. Davis award was presented to Bryce Rich at the awards ceremony in July.

**7.8 Title Protection Committee (Vicki Morris/Steven Frey)**

Vicki reported that the committee was quite busy since the last meeting. These items are summarized in the packet. Vicki noted a typographic error in item 1 of the report as it incorrectly refers to 10 CR 37 instead of the correct 10 CFR 35. The committee made comments on behalf of the academy regarding proposed changes to 10 CFR 35. Vicki noted that contact was also made with the Joint Commission as was discussed by earlier in the meeting by Ed. Vicki also worked with the State of Ohio regarding who can test prisoner screening units and the rules were updated to allow CHPs to do that work. Vicki also discussed amendments to CLIA requirements also reported on by Ed. Many bioassay laboratories lost certification and Vicki worked to change the requirements for dosimetry laboratories. Bob noted that CRCPD should be contacted about the prisoner screening units testing requirements. Ed was surprised these were legally used without a physician orders. Vicki noted that Ohio amended their rules to allow the use of these devices.

## 7.9 Liaisons and Representatives

### 7.9.1 ABMP (Amir Huda/Michael Erdman/Michael Sheetz)

No reporting at this time.

### 7.9.2 CRCPD (Earl Fordham)

The report was found in the meeting packet. Ed summarized Earl Fordham's report. CRCPD worked with the Joint Commission to harmonize the Diagnostic Imaging Standards with the CRCPD "Suggested State Regulations". Earl reported that the standards now specifically allow health physicists to do shielding tasks. Earl also promoted attendance at the CRCPD conference in St. Louis on May 18<sup>th</sup>. Ed noted that AAPM is very active in CRCPD workings. Ed also noted revisions to parts F, X, and N of the SSRs. A debate ensued about whether AAHP should sponsor CRCPD for \$10,000 per year as does AAPM which may confer greater influence. No decision to initiate sponsoring was made.

### 7.9.3 HPS (Andy Miller)

No reporting at this time. Ed indicated that Andy wanted to meet with AAHP leadership and Barbara Hamrick President of HPS regarding the Joint Commission Diagnostic Imaging Standards. Bob noted an effort was underway by some at HPS to change the number of board members from 5 to 3 and to appoint a number of positions. Bob communicated his concern to Andy that this may make the HPS board more insular and less diverse.

### 7.9.4 NRRPT (Eddie Benfield)

Eddie Benfield presented his report. There is no accompanying written report in the meeting packet. Eddie is the current chairman of the NRRPT executive committee. The most recent NRRPT exam passing rate was 37% which is low but he notes this consistently correlates with study time. Eddie indicated that they would be adding the exam questionnaire into the exam to improve the questionnaire completion rate. NRRPT now has 1625 sustaining members (5200 total have passed the exam). They are working on a South African exam and one for the United Arab Emirates. They plan to administer the international exam at IRPA in 2016 (South Africa). The international exam will be based on IAEA documents. NRRPT has scholarships to promote knowledge of radiation science and has been promoting this in various locations. Finally Eddie indicated that NRRPT is hoping to do a special session in Indianapolis.

### 7.9.5 CEBB (Nora Nicholson)

The report was found in the meeting packet. A major activity has been working on the transition from 64 CEUs to 80 credits over the 4 year recertification period. Nora published an article in the November 2014 CHP Corner the reasons for and the implications of this change.

## 7.10 *Ad Hoc* Committee to Investigate Alternative Accreditation Options (Kent Lambert)

Kent noted that they explored using ANSI for accreditation. A decision was made in the past that remains true today that this is not a valid pathway for AAHP/ABHP. They also explored using the Institute for Credentialing Excellence (ICE) which works through National Commission for Certifying Agencies (NCCA). Kent identified that NCCA requires you to have a community member on the board. Kent noted that CESB has a similar requirement but waived it in our case. There is no guarantee that NCCA would waive that requirement for us. The application cost for NCCA is \$2400. They require very rigorous Quality Assurance and Quality Control activities. The annual maintenance cost is \$4100 a year versus \$5000/y for CESB. They have a five year reaccreditation cycle. Bob asked what organizations use NCCA? What affiliations does that create? Bob noted we have 11 months available to depart from CESB without making fundamental changes in our CEU requirements. Is there enough time to switch? Bob indicated unless their cycle is rapid we have a timing problem. Kent noted that there are submission deadlines on April 30 and August 31. NCCA reports a minimum of 3-4 months to make a decision. Bob got the impression that there wasn't enough energy and excitement from the committee to conclude that a change to NCCA is one that we must make. Kent and Ed

agreed that there is no compelling reason to make a change at this point. Bob said the consequence of accepting the report without creating a major initiative to switch to NCCA then becomes a decision to remain with CESB and accepting the change to 80 CEUs. Jim summarized by saying that there is no compelling reason to switch from CESB, that we “haven’t crossed the Rubicon yet” (passed the point of no return).

**7.11 Ad Hoc Committee to Implementation of CESB Changes to Continuing Education (Jim Willison)**

The committee charge and report are found in the meeting packet. Jim described the progress made to date. They wrote a draft change to the ABHP policy manual that has been approved by ABHP and now requires EC approval. A motion to approve the changes as specified below was carried.

Jim also described the committee plans moving forward. Jim noted that the change in the credit rules will apply retroactively. Thus in many cases the number of credits for an activity will increase. One exception, the “Wise People” who assess the exam will be assessed fewer points. A complete description of the changes in CE credit assignments was shown in the meeting packet. Bob summarized by saying the CE rule changes eliminate the previous boundary on the number of points that can be gained by a single activity. When the number of required credits was 64, a limit of 32 was valid. Now a single activity can go up to 40 points (half of the 80 required). Bob noted some activities kept the same points. Jim highlighted that CE from scientific meetings will be based on the number of scientific content contact hours. Jim suggested that this may encourage participation at the HPS national meetings. Jim noted that points for board and panel activities are now at the discretion of the chairs. Bob was concerned how this rule would be implemented. A motion regarding SOP 2.2.2 as described below was approved.

Kent dissented as he deemed some of the processes are not implementable and appear to award points inconsistently such as reviews of scientific articles. Jim noted this policy effectively needs to be implemented immediately as any delays are problematic to diplomats. Kent will review the policy with the intent to make recommendations on additional changes for the future. Jim will get the updated policy on the website and prepare an article for the newsletter. A motion to accept the committee reports was approved.

**8.0 Reports from the Editor & Webmaster**

**8.1 Newsletter Editor (Kyle Kleinhans)**

Highlights of the report are as follows:

Kyle noted the established a page limit for the newsletter. The limit is 4 pages for CHP corner with no article to exceed 2 pages. There is also a limit of 2 MB for the CHP news which he incorporated in the GTTK document.

**8.2 Webmaster (Scott Medling/Jim Willison)**

Scott’s report articulated the need to establish a means by which secure connections for member purchases of items such as embossers as this certificate service is no longer available from our website host company TierraNet. Option 1 is to buy our own SSL certificate at a cost of \$27.96 a year. Option 2 would be to use a free SSL certificate that would give an error message when used. After review of the two options Alex expressed an opinion of in favor of option 1 which he indicated was well within the means of the operating budget. A motion to accept the committee reports was approved. Nancy will communicate the outcome of the voting to Scott.

**9.0 Report of the American Board of Health Physics (Pat LaFrate)**

Highlights of the report contained in the meeting packet were summarized by Pat:

- ✓ Pat referred to the report rather than reading it in its entirety. He noted the follow through on certain tasks wasn’t made as hoped. He wants to create a Part 2 liaison. That is someone who knows both the process and schedule. This year things slipped a bit and he wants to avoid that moving forward. Pat noted that the Part 2

grading went well with a reasonable passing score (31.5%). The number of applicants who failed to score at least 300 was ten and these individuals will not be permitted to retake the exam next year except one individual who will be in their 7th year. Kent discussed whether we should have a similar cut off score rule for part 1. He noted Part 1 changes slowly and retaking the exam could be a means to game the exam. Up to 30% change may be made each year. Kent noted that the actual amount of change is much less than 30%. Bob noted that panel members are supposed to bring new questions to the meeting. The members also judge the performance of the questions and current relevance to the profession. Kent noted that the top and bottom 20 percentile scoring candidates are used as a judge for questions. Pat will take to the concern about Part 1 retakes back to ABHP.

- ✓ Pat also discussed the recommendation from the ABHP Executive Committee. That is, people who come to the meeting without the Board being aware of the reason. First this does not give the Board members the opportunity to prepare for the item. Pat noted that attendance by non-members should be by invitation only and limited for a specific item. Bob asked what the current policy states. No policy was identified that indicates who may attend. The meeting is not open to the public, and is by invitation only for non-board members. Rather than write the specific policy at the meeting Bob wanted to concur with the concept and idea. A motion to accept the report from the American Board of Health Physics was approved.
- ✓ Bob indicated a need to appoint a Parliamentarian prior to the Executive Committee meeting as Kyle's term expires. Jim Stafford volunteered for this task. A motion to appoint Jim Stafford as a Parliamentarian was approved.

#### 10.0 **Report of the Secretariat** (Nancy Johnson)

Nancy Johnson highlighted her written report found in the meeting packet as follows:

Nancy's report tallies the number of CHPs by category. Bob noted that on page 128 of the packet. Nancy explained how chairs can rise from the vice chair position. A correction is that Alan Jackson can't serve in Continuing Education Committee Member because he is an AAHP EC member. Louise Buker noted updates to her contact information. Alex noted that Tim Taulbee's contact information is incorrect. Nancy will cross check the information with the HPS website. A motion to accept Nancy's Secretariat report was approved.

#### 11.0 **Old Business**

##### 11.1 **Revise SOP 2.1.1 rev. 2 Review of Appeals** (Cheryl Olson)

Completed

##### 11.2 **Develop Secure Storage for Executive Committee Minutes** (Kyle Kleinhans/Jeff Brunette)

Completed

##### 11.3 **Nominate a new TPPR member & replace the Chair** (Bob Miltenberger)

Completed

##### 11.4 **AAHP EC Ballot on ABHP Data Management Proposal** (Nancy Johnson)

Completed

##### 11.5 **AAHP EC Conference Call re: Ethics Complaint Minutes** (Alan Jackson)

Kyle suggested that these minutes should be kept in the executive session minutes. Bob noted this complaint was never forwarded so keeping them in the AAHP Executive Committee minutes is appropriate. Alan noted that these minutes quite deliberately did not contain a detailed narrative and no names were provided. Alan essentially

recorded only the decisions made which was the complaint and this was not forwarded because it didn't meet the submission criteria. The one correction is to add Jeff Brunette to the virtual attendees. Alan will update and provide that change to Nancy. Secretary's note: This update was completed.

**The Executive Session was held at this time and the minutes were separately recorded per usual procedure.**

## **12.0 New Business**

### **12.1 Clinical Laboratories Improvement Amendments (CLIA) Application (Vicki Morris/Steven Frey)**

The agenda packet materials for this item was found in the meeting packet. Vicki asked for direction on who should be signatory to this application and who should be the contact person. Ed stated that since the ABHP board is doing the asking it can be the ABHP chair – Pat LaFrate. Pat will also be the contact person. The application also needs exam questions. Pat will supply these and mark them as confidential. Vicki also needs professional ethics standards and continuing education policy and was directed to the locations for this information. Jim will send the recently updated to policies. Vicki asked specifically for bioassay related questions that are examples or retired questions.

### **12.2 ABHP Academic Requirement Proposal (Kyle Kleinhans)**

This item is shown on pages 158 of the meeting packet. Kyle indicated the individual in question holds a BS degree but lacks the 20 semester hours in physical science required under the academic requirements. Dennis Hadlock noted that the individual possesses NRRPT certification which can confer college credit in some American Council Education programs. Bob asked if ABHP concurred with this and they did not. Kent notes that application was incorrectly reviewed allowing the applicant to take Part 1. When he applied for Part 2, the initial mistake was caught. Kent noted that additional college credits for NRRPT certification would not come from an accredited college. Kent and Jeff noted that this individual would not qualify as an RSO under 10 CFR 35 which could have implications for other CHPs. The individual was offered extra time to take the required science courses and that we would waive future exam fees. Kent noted this should be an ABHP decision. No vote was made and this will be referred this back to ABHP. Acceptance of this application would require a policy change.

### **12.3 Academy Special Session in Indianapolis, IN (Ed Bailey)**

Ed discussed his preparations for the Special Session in Indianapolis. Ed indicated that he would like to add an international speaker. Ed asked how much was allotted and Nancy indicated \$3000 was allotted for speakers. Bob will need to send a budget request. Ed asked for ideas for speakers on professional ethics. Ed also hoped participants will be able to submit ethical dilemmas for discussion by speakers. Bob noted an idea for the future could be weapons laboratories in the past, present and the future as these issues are poorly understood by current graduates.

### **12.4 IRPA Working Group on Qualifications (Kent Lambert)**

Kent noted he is chairing a group with IRPA to develop guideline for associate societies to develop certification processes. Kent indicated this is not working partially due to a lack of funding, and would like to continue to help but wants to step down from the chair position. Kent would like to identify a chair candidate who has strong international experience. Ed indicated that IAEA may fund this initiative.. Kent will step down and would like to offer a replacement candidate. Steven Brown offered to serve as chair but will also contact his IRPA colleagues to help to identify additional chair candidates. Ed will also make some inquiries. Kent and Bob will contact Barbara Hamrick to make a decision.

### **12.5 Replacement to Nominating Committee Chair (Bob Miltenberger)**

Bob identified a replacement for Dale Thomas who is the nominating committee chair. Earl Fordham agreed to serve in that capacity. A motion to approve Earl Fordham as the nominating committee chair was approved.

### **12.6 July 2015 Meeting Dates (Bob Miltenberger)**

Nancy noted that Sunday July 12, 2015 is the scheduled date. A motion to approve the next meeting date as Sunday July 12, 2015 was approved.

### 13.0 Adjournment

A motion was made to adjourn the meeting until July 12, 2015, 8:30 am in Indianapolis, IN.

#### **Academy Seeking Associate Editor for “CHP Corner” and News**

After about a dozen years, your Editor is ready to hand the reins to Harry Anagnostopoulos, the Associate Editor, thus creating an opening for a new Associate Editor. The Associate Editor is expected to help the Editor as needed and to learn the process of putting together the monthly “CHP Corner” and the biannual *CHP News*. An Associate Editor is typically expected to serve for about two years before taking over as Editor.

If you are a Certified Health Physicist and would like to be considered for this position, or have questions about it, please contact the Editor at [klink17@tds.net](mailto:klink17@tds.net).

# AMERICAN ACADEMY OF HEALTH PHYSICS - 2015

## Voting Members of the Executive Committee

*NOTE: Term expires at the end of the year indicated.*

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# AMERICAN ACADEMY OF HEALTH PHYSICS – 2015

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