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## **PRESIDENT'S MESSAGE**

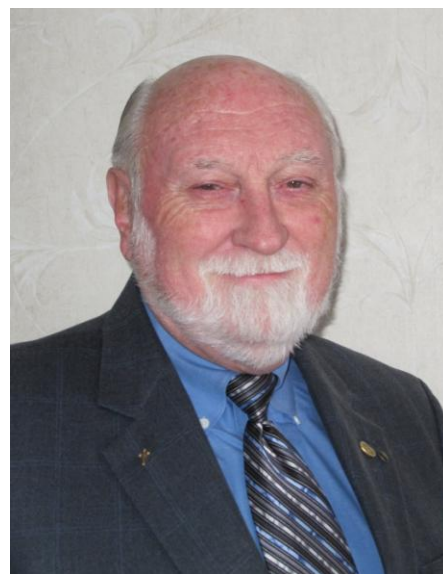
*Ray Johnson, CHP*

*President of the American Academy of Health Physics*

Having the opportunity to serve as President of the American Academy of Health Physics is a great honor and privilege to round out my 47-year career in health physics. I am also humbled to follow the many distinguished Presidents who have preceded me. I am especially fortunate to follow Presidents John Frazier and Kathy Shingleton who have done great work during their terms and set a high bar for dedication to the Academy that will be difficult to match. However, I learned while previously serving as Treasurer of the Academy that the foundation for long-term continuity and consistency of Academy programs is our Executive Secretary and Program Director, Nancy Johnson. She is our most valuable resource for corporate memory, wise counsel, and amiable guidance. While officers will come and go with their terms of office, Nancy will still be there staunchly preserving our traditions and supporting our committees, active volunteers, and members.

The mission of the Academy is to promote excellence in radiation safety through a well-recognized professional certification program, the development and support of professional standards, and a program for continuing professional growth through education and the sharing of experience. The goals of the Academy for 2013 are given in our Strategic Plan which is the basis for the Academy's long-range planning and operational decisions. Key elements of the plan include our vision for the future (mission), the critical targets on which our energies need to be focused (goals), and some specific areas of activity to reach the goals. To carry out this mission the Academy has four strategic goals, as follows:

- The Academy maintains the American Board of Health Physics (ABHP) to oversee the certification of health physicists.
- The Academy makes available top quality educational opportunities so that Academy members and other radiation protection professionals can maintain superior skills and knowledge.
- The Academy maintains high standards for the practice of health physics.
- The Academy maintains and enhances recognition of CHPs, the Academy, and the ABHP.



The key ingredient for implementing these goals is the active involvement of the membership in Academy programs. During my President-elect term, while seeking volunteers to fill committee appointments, I found that every single person whom I contacted agreed to serve. Active involvement of members on Academy committees or on the ABHP examination panels is our best assurance for achieving the goals of our strategic plan. However, I have also observed for some of our committees, that most of the work is done by the chair or one or two other members. During my term as President I will encourage committee chairs to assign work to each committee member to provide them the opportunity to be engaged. In their semiannual reports to the Academy Executive Committee, I will ask each chair to report on how they have engaged the members of their committee. I would like to see the motivation and commitment of our volunteers supported by meaningful

assignments. The future leadership of the Academy will likely come from volunteers who start with significant committee activities, service with the ABHP, or serving on the Academy's Executive Committee. Please let our President-elect, Edgar Bailey, know of your interest in serving on a committee. He will prepare a list of recommended appointments to present to the Executive Committee for approval at the annual meeting in July.

I am looking forward to serving the Academy membership and goals for 2013. Please feel free to contact me with any concerns or ideas on how we might do better this year.

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**AMERICAN ACADEMY OF HEALTH PHYSICS  
EXECUTIVE COMMITTEE**

Minutes of January 27, 2013  
Scottsdale, AZ

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**1.0 Call to Order**

The meeting of the Executive Committee (EC) of the American Academy of Health Physics was called to order on January 27, 2013, in Scottsdale, AZ, by President Frazier at 8:30 am.

**2.0 Welcome to Members and Guests**

**AAHP Position or Affiliation:**

John Frazier – President

Kathy Shingleton – Past-President

Ray Johnson – President-Elect

Drew Thatcher – Treasurer

Jeff Brunette – Secretary

Ken Krieger – Past-Secretary

Gloria Mei – Director

Kyle Kleinhans – Director/CHP Newsletter editor

Daniel Mantooth – Director-Elect Designate/Title Protection Committee Chair

Steven King – Nomination Committee Chair

Nancy Johnson – Secretariat-Program Director/AAHP Executive Secretary

Ed Bailey – President-Elect Designate

Alex Boerner – Treasurer-Elect Designate

Jay Maisler – Parliamentarian

Andy Miller – HPS Liaison

**3.0 Discussion and Approval of Agenda**

The agenda was accepted as amended.

**4.0 Approval of Meeting Minutes**

The minutes from the July 22, 2012 Executive Committee meeting were accepted.

## 5.0 Reports of 2012 Officers

### 5.1 President (John Frazier)

John Frazier noted Professional Development Committee Chair Mike Davidson's death and held a moment of silence in his memory. Highlights of report are as follows:

- ✓ Prepared President's letter to Academy members and State of the Academy article for the CHP News. Also prepared a message to Academy members encouraging membership in the HPS.
- ✓ Reviewed GTTK document. No revisions needed.
- ✓ Identified an interim Professional Development Committee Chair following the death of Mike Davidson.
- ✓ Handled a cease and desist misrepresentation case with President-elect and Executive Secretariat.
- ✓ Responded to a request from the NCRP for nominations to serve on the council.
- ✓ Reviewed a summary of Title Protection and Professional Recognition Committee actions.
- ✓ Worked with Dr. John Till encouraging his clients (large utilities) to encourage ABHP certification.
- ✓ AAHP Special Session in Madison, Wisconsin will address the roles and responsibilities of medical physicists and health physicists at medical facilities.

### 5.2 President-Elect (Ray Johnson)

Highlights of the report are as follows:

- ✓ Reviewed the President-elect GTTK documents. No revisions were needed.
- ✓ Prepared CHP News article regarding AAHP Committee Appointments.
- ✓ Appointment letters were sent to all Committee chairs.
- ✓ Invited Dr. Thomas Johnson to fill the Professional Development Committee chair appointment vacated by the passing of Michael Davidson.

Ray Johnson also indicated that he wants to develop correspondence with Committee members to ensure they are actively participating in Committee duties.

A motion was made and approved to approve Thomas Johnson as the Professional Development Committee Chair through the 2013 midyear meeting.

### 5.3 Past President (Kathy Shingleton)

Highlights of the report are as follows:

- ✓ Reviewed SOP 1.1.2, Rev. 1, Academy Service Award. No revisions were needed.
- ✓ Reviewed Past-President's GTTK document and made minor changes.
- ✓ Noted President's and Past President's GTTK documents from the winter 2012 and summer 2012 meetings had not been posted and resubmitted them with this report.
- ✓ Submitted article on the AAHP Special Session to the CHP News.
- ✓ Reviewed the 2012 AAHP Special Session. Tentative publication date for the special edition of the HP Journal is June 2013. Academy paid for one speaker's travel due to DOE travel issues.

### 5.4 Secretary (Jeff Brunette)

No report submitted, but the following issues were discussed:

- ✓ Revised minutes for the February 2012 EC meeting and submitted to Secretariat.

- ✓ Minutes of the July 2012 EC meeting were prepared, finalized and submitted.
- ✓ SOPs 1.2.1 and 1.4.2 and Secretary GTKK documents were reviewed. No changes were necessary.

### 5.5 Treasurer (Drew Thatcher)

Highlights of the report are as follows:

- ✓ Participated in May 2012 Finance Committee meeting.
- ✓ Monitored status of long-term and intermediate-term securities which have performed well.
- ✓ Reviewed budget with the EC.
- ✓ Reviewed current budget and a statement of financial position review from Carla McGarry and Associates LLC.

The EC discussed the possible need to change the bylaws regarding investment strategy as external factors change. John Frazier will speak with the Health Physics Society regarding how they are responding to the same external factors.

Ray Johnson recommended sending a letter of commendation to the financial planner.

During the review of the budget and the income related to the AAHP courses, Ken Krieger asked whether the Academy reviews the course topics. John Frazier and Nancy Johnson indicated that this has been previously discussed and any topics of interest should be referred to the Continuing Education Committee chair. Nancy Johnson also indicated that the Academy will conduct a course evaluation for Saturday's courses through Survey Monkey.

### 5.6 Parliamentarian (Jay Maisler)

No report submitted, but the following was discussed:

- ✓ The EC requests that J Maisler and N Johnson ensure that the SOP and GTTK documents are up to date with the current versions.

## 6.0 Installation of New Officers

### 6.1 New Officers

The new officers that took office during this meeting are:

Ray Johnson – President

Ed Bailey - President-elect

John Frazier – Past-President

Alex Boerner - Treasurer

Drew Thatcher – Director/Past-Treasurer

Daniel Mantooth – Director

Kyle Kleinhans – Parliamentarian

President Johnson thanked the outgoing Executive Committee members and Committee Chairs for their service.

## 7.0 Committee Correspondence and Reports

### 7.1 Appeals Committee (Cheryl Olson)

The Appeals Committee had no new activities since July 2012. The SOP 2.1.1, rev. 1 was reviewed and no changes were needed.

**7.2 Continuing Education Committee** (Jim Willison)

Highlights of the report are as follows:

- ✓ Approximately 160 requests for Continuing Education (CE) credit evaluations were processed in the second half of 2012.
- ✓ Arranged for two AAHP courses at the Scottsdale mid-year meeting. One course is already set for the Madison annual meeting and they have a few course suggestions pending.
- ✓ SOPs 2.2.2, 6.1.2, and 6.2.10 were reviewed. No revisions of these SOPs are necessary. SOP 2.2.1, Rev. 1 was also reviewed and minor revisions were requested.
- ✓ Reviewed 101 recertification applications to determine if the Committee approved activities are being used for continuing education credit. 57% of all credits claimed required Committee action. AAHP courses accounted for 4% of credits and the professional development school accounted for 1%. HPS meeting attendance accounted for 20%, and pre-approved activities accounted for 17% of credits used.

**7.3 Exam Site Selection Committee** (Janine Katanic)

Highlights of the report are as follows:

- ✓ Provided an article on Committee activities for the CHP Corner.
- ✓ Reviewed SOP 6.2.12 (GTTK) and modified. EC accepted changes.
- ✓ Committee requests that letters of appreciation for exam site proctors for 2012 be sent out.
- ✓ Committee requests that changes to SOP 2.3.1 that were approved by the EC at the July 2012 meeting be uploaded to the web site.

**7.4 Finance Committee** (Drew Thatcher)

Highlights of the Finance Committee report were discussed with the Treasurer’s report.

**7.5 Nominating Committee** (Steven King/Gary Kephart)

Highlights of the report are as follows:

- ✓ The Nominating Committee Arranged for the following candidate pool for the 2013 AAHP elections:
 

President Elect:	Regis Greenwood	Bob Miltenberger
Secretary:	Steve Brown	Alan Jackson
Director:	Bob May	Louise Buker.
- ✓ The Committee is working with the Professional Standards and Ethics Committee to identify potential nominees for the Joyce P. Davis award.
- ✓ An error was also noted in the Committee’s report to the EC in July 2012 when Mike Erdman’s name was submitted as replacement of Dean Broga as ABMP liaison. Mike Erdman will remain until 2014. Dr. Amir Huda is being submitted for consideration as liaison to the ABMP for the 2013-2015 term, replacing Dean Broga.

**7.6 Professional Development Committee** (Thomas Johnson)

Highlights of the report are as follows:

- ✓ Tom Johnson was appointed interim PDC chair through the 2013 Mid-year meeting following the passing of Mike Davidson.
- ✓ PDC article submitted for publication in the CHP Corner.
- ✓ PDC requests that the web site be updated with current membership.

- ✓ A new chair needs to be appointed to replace interim chair Tom Johnson's interim term has expired.
- ✓ Tom Johnson was subsequently appointed PDC chair through 2015.

### **7.7 Professional Standards & Ethics Committee (Ruth McBurney)**

Highlights of the report are as follows:

- ✓ Reviewed SOPs 2.7.2 and request revisions. The revisions change the criteria for selecting the Joyce P. Davis award to better align the criteria with the concept of the award as originally intended and to better distinguish the award from the William McAdams Service Award.
- ✓ A call for nominations for the Joyce P. Davis award was published in the CHP Corner.
- ✓ There were no ethics complaints since the July 2012 meeting.

### **7.8 Title Protection Committee (Dan Mantooth)**

Highlights of the report are as follows:

- ✓ Secured services of a patent attorney to coordinate renewal application for registration trademarks for "Certified Health Physicist" and stylized versions of CHP. Application for trademark has been submitted.
- ✓ Reviewed SOP 6.2.13, Rev. 1 (GTTK).
- ✓ Submitted title protection language to the Tennessee State Legislature with request to introduce in the next session.
- ✓ Sent correspondence to the AIHA Director of Government Affairs regarding the Tennessee opportunity and requesting feedback on states next targeted for title protection activities.

K Krieger suggested that the TPC provide suggested protection language from Aaron Trippler of the AIHA to the HPS Chapters with the recommendation of engaging state regulators for incorporation into state statute or laws.

### **7.9 Liaisons and Representatives**

#### **7.9.1 ABMP (Dean Broga/Michael Erdman/Michael Sheetz)**

No report was submitted.

#### **7.9.2 CRCPD (Earl Fordham)**

No report was submitted.

#### **7.9.3 HPS (Andy Miller)**

No written report was submitted.

#### **7.9.4 NRRPT (Dave Tucker)**

No written report was submitted.

### **8.0 Reports from the Editor & Webmaster**

#### **8.1 Newsletter Editor (Kyle Kleinhans)**

Highlights of the report are as follows:

- ✓ Summarized CHP Corner and CHP News articles posted.
- ✓ Reviewed and recommended changes to SOP 6.2.15 (GTTK).

**8.2 Webmaster** (Scott Medling)

No report was submitted.

**9.0 Report of the American Board of Health Physics** (Govind Rao)

Report was presented by Andy Miller. Highlights of the report are as follows:

- ✓ Reviewed and discussed 2012 Part I and Part II Exams:
  - 63 out of 156 candidates (40%) passed the Part I exam.
  - 14 out of 88 candidates (16%) passed the Part II exam.
- ✓ An investigation of the very low passing rate on the Part II exam did not indicate any grading issues. The Board determined that the low passing rate is instead due to poor preparation on the part of a majority of the candidates. As a result, the Board requests amendment of the Policy Manual to require candidates who do not attain a weighted score of 300 points or more on the Part II exam to sit out the following year's exam before they are permitted to retake the exam and that an appeal can be made when a candidate believes they have extenuating circumstances.

**10.0 Report of the Secretariat** (Nancy Johnson)

Nancy Johnson submitted a written report and highlighted the following actions she accomplished:

- ✓ Prepared master list of questions answered by each Part II candidate.
- ✓ Participated in the execution of Part II grading process.
- ✓ Processed recertification applications.
- ✓ Prepared and distributed 2012 maintenance fee mailing.
- ✓ Prepared and distributed ABHP and AAHP meeting agenda packets and attended the meetings.
- ✓ Provided articles and information to the CHP Newsletter editor.
- ✓ Processing applications for the 2013 exam.
- ✓ Prepared certificates and plaques for new CHPs.
- ✓ Provided approved budgets to all Committee Chairs and Officers.

**11.0 Old Business****11.1 Revise February 2012 Minutes** (Jeff Brunette)

Completed.

**11.2 Send Letters of Appreciation to Exam Proctors and Others** (John Frazier/Gus Potter)

Completed.

**11.3 Provide Title Protection Committee with Information Regarding the Agreement with the AIHA** (Nancy Johnson)

Completed.

**11.4 Investigate Sending pdf of CHP Corner & News to Members** (Nancy Johnson)

Completed – The Academy now has the capability to send broadcast e-mails.

**11.5 Submit Recommended Revisions to SOP 3.3.1 to EC** (Kyle Kleinhans)

Completed – Changes were approved.

**11.6 Develop Plan for Title Protection Committee Efficacy** (Dan Mantooth)

The task will be turned over to the new chair with the recommendation to have the Title Protection Committee members contact chapters recommending introducing AIHA recommended title protection legislation to their state legislatures.

**11.7 Upload AAHP Correspondence to Academy Executive Committee** (Nancy Johnson)

Correspondences have been collected and will be uploaded into a secured web site location.

**11.8 Write Newsletter Article Encouraging CHP Involvement in NCRP Working Groups** (John Frazier)

Completed – A broadcast e-mail was submitted.

**11.9 Draft Newsletter Article Encouraging CHP Membership in HPS** (John Frazier)

Completed – The article will be published in the March CHP Corner and will be sent in a broadcast e-mail.

**11.10 Ensure All Updated SOPs are Uploaded to Website** (Jay Maisler)

Already discussed – Kyle Kleinhans and Jay Maisler will work to complete by the summer meeting.

**12.0 New Business**

**12.1 Concurrence / Approval of ABHP Policy Change** (Govind Rao)

Approve ABHP policy manual change, adding a new paragraph 4.5.5 which will not permit candidates to retake the Part II exam the following year when they score less than 300 points (weighted) on a Part II exam. The new requirements will not affect candidates within their last year of eligibility (year 6 after acceptance).

Rule change would not go into effect until the 2014 exam.

**12.2 Approval of Changes to SOP 2.7.2** (Dan Mantooth)

Approved revised SOP 2.7.2

**12.3 Discuss and Approve Draft Title Protection Language** (Dan Mantooth)

Item 12.3 was combined with item 12.4 below.

**12.4 SOP 2.8.1 Does Not Agree With the Title Protection/Professional Recognition Charter** (Dan Mantooth)

The EC reviewed SOP 2.8.1 and motioned to modify the first bullet under section 3 of the SOP to say that the first major function of the Committee is to “Manage and support AAHP programs to obtain federal, state, and/or local legislation that protects the titles “Certified Health Physicist” and “CHP” and recognizes the profession of health physics *as it applies to certified health physicists.*”

**12.5 Open**

**12.6 Open**

**12.7 Open**

**12.8 Open**



**12.9 2013 Academy Special Session in Madison** (John Frazier)

Special session topic for the 2013 Madison meeting will address roles and responsibilities of medical physics and health physics personnel. Speakers and panel discussions are being set up.

**12.10 July 2013 Meeting Date** (Ray Johnson)

Date of the annual meeting in Madison, WI is July 7, 2013.

Meeting time for the Executive Committee will be July 7 from 8:30 am – 5:00 pm.

**13.0 Adjournment**

A motion was made to adjourn the meeting until July 7, 2013, 8:30 am in Madison, WI.

**ABHP Examination No. 1 – June 1960**

Additional 10 point questions from the 1<sup>st</sup> ABHP exam are listed below. Candidates were required to answer 15 out of 20 ten-point questions, plus a 50-point essay in an exam time limit of 3 hours.

15.	a)	How would you determine the adequacy of radiation protection in an unfamiliar hospital X-ray department?
	b)	A cassette holder for chest radiography is mounted on a wall in an X-ray room. A secretary works at a desk next to the same wall in the adjacent room. During a 3-second exposure taken at 85 Kvp and 200 ma with the tube meter from the wall and the primary beam directed at the cassette holder, the indicator on a cutie pie placed above the secretary's desk swings to the reading of 700 mr/hr. Is there sufficient lead shielding in the wall? Give the reasoning you used to reach your conclusion.
16.		Discuss the methods of air sampling for the following radionuclides.
	a)	Tritium Oxide
	b)	Iodine – 131
	c)	Argon - 41
17.	a)	Of What value are routine blood counts in a personnel radiation monitoring program?
	b)	A proposal is made to dispose of a 20-kilogram dog carcass containing 1 mc of Carbon-14 by incineration. (a) Would you consider this a safe procedure? (b) Would you approve of the proposal?

# AMERICAN ACADEMY OF HEALTH PHYSICS - 2013

## Voting Members of the Executive Committee

*NOTE: Term expires at the end of the year indicated.*

### **PRESIDENT**

Raymond H. Johnson, Jr. ('14)  
Dade Moeller & Associates  
Radiation Safety Academy Division  
434 N Frederick Ave, Suite 220  
Gaithersburg, MD 20877-2472  
(301) 990-6006 Work  
(301) 990-9878 FAX  
ray.johnson@moellerinc.com

### **PRESIDENT-ELECT**

Edgar Bailey ('15)  
2804 Misty Shore Lane  
Pflugerville, TX 78660  
(512) 934-2357  
edbaileychp@msn.com

### **PAST PRESIDENT**

John Frazier ('13)  
325 Sugarwood Dr  
Knoxville, TN 37934  
(865) 414-9271  
JNPFrazier@charter.net

### **SECRETARY**

Jeffrey J. Brunette ('14)  
516 18<sup>th</sup> St SE  
Rochester, MN 55904  
(507) 266-9792  
brunette.jeffrey@mayo.edu

### **TREASURER**

Alex J. Boerner ('15)  
10605 Eagle View Dr  
Knoxville, TN 37922  
(865) 574-0951  
alex.boerner@orau.org

### **DIRECTOR & PAST-TREASURER**

Andrew Thatcher ('13)  
522 North E Street  
Tacoma, WA 98403  
(253) 617-1449  
thatcher.drew@comcast.net

### **DIRECTOR**

Kyle Kleinhans ('14)  
9025 Colchester Ridge Road  
Knoxville, TN 37922  
(865) 241-1024 Work  
klink17@tds.net  
krp@y12.doe.gov

### **DIRECTOR**

Dan Mantooth ('15)  
144 Montana Ave  
Oak Ridge, TN 37830  
(865) 220-7188  
dmantooth@moellerinc..com

### **DIRECTOR**

Gloria Mei ('13)  
100 Antioch Dr  
Oak Ridge, TN 37830  
(865) 574-0188  
meigt@ornl.gov

### **ABHP CHAIR, EX-OFFICIO MEMBER**

Govind Rao ('13)  
420 Sundown Rd  
Knoxville, TN 37934  
(865) 576-1182  
zga@ornl.gov

# AMERICAN ACADEMY OF HEALTH PHYSICS – 2013

## APPOINTED POSITIONS

### EXECUTIVE SECRETARY AND PROGRAM DIRECTOR

Nancy Johnson  
American Academy of Health Physics  
1313 Dolley Madison Blvd, Ste. 402  
McLean, VA 22101  
(703) 790-1745 ext. 25 Work  
(703) 790-2672 FAX  
njohnson@burkinc.com

### NEWSLETTER EDITOR

Kyle Kleinhans, Editor  
9025 Colchester Ridge Road  
Knoxville, TN 37922  
(865) 241-1024 Work  
klink17@tds.net  
krp@y12.doe.gov

### ASSISTANT EDITOR

Harry Anagnostopoulos, CHP  
916 Swan Ct  
Limerick, PA 19468  
(610)337-5322 Work  
(610)337-5320 FAX  
anaghw@yahoo.com

### WEBMASTER

E. Scott Medling  
So. California Edison  
P.O. Box 128  
San Clemente, CA 92674-0128  
(949) 368-7492 Work  
(949) 203-2274 FAX  
medling@hps1.org

### ASSISTANT WEBMASTER

James S. Willison  
URS Professional Solutions  
2131 Centennial Avenue, SE  
Aiken, SC 29803  
(803) 502-9852  
jim.willison@urs-ps.com

## AAHP APPOINTEES

### ABMP

Michael C. Erdman (1/09 through 12/14)  
Hershey Medical Center  
Health Physics MC H141  
Hershey, PA 17033  
(717) 531-4222  
merdman@psu.edu

Michael Sheetz (1/11 through 12/13)  
6945 Rosewood St  
Pittsburgh, PA 15208  
(412) 624-2728  
msheetz@pitt.edu

Amir Huda (1/13 through 12/15)  
(559) 278-8427  
ahuda@csufresno.edu

## AAHP LIAISONS

### CRCPD

Earl Fordham  
Washington Dept. of Health  
Office of Radiation Protection  
309 Bradley Blvd., Suite 201  
Richland, WA 99352  
(509) 946-0234 Work  
(509) 946-0876 FAX  
earl.fordham@gmail.com

### HPS

Mark (Andy) Miller  
P.O. Box 451  
Fairview, TN 37062  
(615) 343-8220 Work  
andy.miller@vanderbilt.edu

### NRRT

Dave Tucker, CHP MSc RRPT CRPA(R)  
Health Physics Department  
Nuclear Research Building  
McMaster University  
(905) 525-9140 x 24099  
tuckerdm@mcmaster.ca

# AMERICAN ACADEMY OF HEALTH PHYSICS – 2013

## AAHP COMMITTEES AND CHAIR

### Appeals .....

Cheryl Olson, Chair ('14)  
411 Maple Street  
Casco, WI 54205  
(920) 388-8638  
cheryl.l.olson@dom.com

### Continuing Education .....

James S. Willison, Chair ('14)  
URS Professional Solutions  
2131 Centennial Avenue, SE  
Aiken, SC 29803  
(803) 502-9852  
jim.willison@urs-ps.com  
aahpcec@burkinc.com

### Exam Site .....

Janine Katanic, Chair ('13)  
835 E Lamar Blvd, #286  
Arlington, TX 76011  
(817) 200-1151  
janine.katanic@nrc.gov

### Finance .....

Andrew Thatcher ('13)  
522 North E Street  
Tacoma, WA 98403  
(253) 617-1449  
thatcher.drew@comcast.net

### Nominating .....

Gary Kephart, Chair ('13)  
2517 Berringer Station Lane  
Knoxville, TN 37932  
(865) 576-9803  
gary.kephart@ettp.doe.gov

### Professional Development .....

Tom Johnson, Chair ('15)  
CSU, Dept of Env & Rad Hlth Sciences  
1618 Campus Delivery  
Fort Collins, CO 80523  
(970) 491-0563  
Thomas.E.Johnson@ColoState.edu

### Professional Standards & Ethics .....

Ruth McBurney, Chair ('13)  
5305 Riverplace Blvd  
Austin, TX 78730  
(502) 382-7869  
rmcburney@crcpd.org

### Title Protection/Professional Recognition .....

Charles Kent, Chair ('13)  
1748 Colonial Shores Dr  
Hixson, TN 37343  
(423) 843-0508  
c.e.kent@comcast.net

## AAHP COMMITTEE MEMBERS

Jason Marsden ('13)  
Duncan White ('15)

April Chance ('14)  
Brian Hinderliter ('13)  
Mark Hogue ('15)  
Alan Jackson ('15)  
Scott Schwahn ('15)

Todd Baker ('14)  
Kay Foster ('13)  
Darrell Liles ('13)

Alex Boerner ('15)  
Govind Rao ('13)

Cynthia Connelly ('14)  
Morgan Cox ('14)  
Christine Donahue ('14)  
Kurt Geber ('13)  
Glenn Sturchio ('13)  
Dale Thomas ('15)  
Toshihide Ushino ('15)  
Patrick LaFrate (ABHP Vice Chair) ('13)

Richard Granberg ('15)  
Maya Keller ('15)  
Carl Paperiello ('14)  
Claude Wiblin ('13)

Danny Rice ('15)  
Neil Stanford ('15)  
Tim Taulbee ('13)  
Bruce Thomadsen ('14)

Travis Beard ('15)  
Steven Frey ('15)  
Robert Gallagher ('14)  
Victoria Morris ('15)  
Carmine Plott ('14)

# AMERICAN BOARD OF HEALTH PHYSICS – 2013

## Voting Members Of The ABHP

**CHAIR**

Govind R. Rao ('13)  
420 Sundown Rd  
Knoxville, TN 37934  
(865) 576-1182  
zga@ornl.gov

**VICE CHAIR**

Patrick J. LaFrate, Jr. ('15)  
6426 Myston Lane  
Huntersville, NC 2078  
(919) 200-4456  
plafate@nc.rr.com

**SECRETARY**

George MacDurmon ('14)  
3409 Fox Hill Terrace  
Edmond, OK 73034  
(405) 271-6121  
george-macdurmon@ouhsc.edu

**PARLIAMENTARIAN**

Sharon Dossett ('13)  
418 North 3826 East  
Rigby, ID 83442  
(208) 526-9125  
sharon.dossett@inl.gov

**MEMBER**

Nora Nicholson ('14)  
NAPS/Dominion Power  
PO Box 402  
Mineral, VA 23117  
(540) 894-2071  
nora.nicholson@dom.com

**MEMBER**

Charles (Gus) A. Potter ('15)  
508 Owl Court SE  
Albuquerque, NM 87123  
(505) 844-2750  
capotte@sandia.gov

**MEMBER**

Mark A. Miller ('16)  
P.O. Box 451  
Fairview, TN 37062  
(615) 343-8220 Work  
andy.miller@vanderbilt.edu

**MEMBER**

Andy Karam ('17)  
8501 Fort Hamilton Pkwy #1A  
Brooklyn, NY 11209  
(212) 676-1516  
pkaram@health.nyc.gov

**EXECUTIVE SECRETARY AND  
PROGRAM DIRECTOR**

Nancy Johnson  
American Board of Health Physics  
1313 Dolley Madison Blvd, Ste 402  
McLean, VA 22101  
(703) 790-1745 ext 25  
njohnson@burkinc.com

# AMERICAN BOARD OF HEALTH PHYSICS - 2013

## PART 1 PANEL OF EXAMINERS

William G. Rhodes, Chair  
2712 Alejandro La NW  
Albuquerque, NM 87104  
(505) 844-4597  
wgrhode@sandia.gov

Cynthia Flannery, Vice Chair  
43421 Ballantine Pl  
Ashburn, VA 20147  
(703) 858-4898  
cindy.flannery@nrc.gov

Jay Tarzia, Past Chair  
Radiation Safety & Control Services, Inc.  
91 Portsmouth Ave.  
Stratham, NH 03885  
(603) 778-2871  
jptarzia@radsafety.com

## MEMBERS

Cheryl Antonio ('13)  
William Barley ('15)  
Karen L. Brown ('14)  
Jackson R. Ellis ('13)  
Cynthia M. Flannery ('16)  
Beth Hilt ('15)  
Paul Jones ('16)  
Pat McDermott ('16)  
William Rhodes ('14)  
John Serabian (,16)  
Jay Tarzia ('14)  
James Willison ('14)

## PART 2 PANEL OF EXAMINERS

Wayne Gaul, Chair  
50 Lyme Bay  
Columbia, SC 29212  
(803) 732-1017  
wayne.gaul@tideh2o.net

Curtis Kwasniewski, Vice Chair  
10841 Breaking Rocks Dr  
Tampa, FL 33647  
karancurk@hotmail.com

Glenn Sturchio, Past Chair  
1653 Century Hills Dr NE  
Rochester, MN 55906  
(507) 266-5282  
sturchio.glenn@mayo.edu

## MEMBERS

Erik Abkemier ('14)  
Richard Adams ('13)  
Matthew Arno ('14)  
Kelly L. Ausbrooks ('15)  
John Bliss ('14)  
Wes Boyd ('16)  
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Glenn M. Sturchio ('13)  
Betsy Ullrich ('16)  
Toshihide Ushino ('16)  
Wei-Hsung Wang ('15)